



## **RED DEER LOCATION**

**5021 68 Street**

**QualityGlassAlberta.ca**

### ***All Round Superstar***

**Are you the all rounder we are looking for? Seen it all, installed it all, knows it all but would enjoy being the link to everyone. From a client that comes in with a question, the installers that have a question from site, an extra hand to set that car window, to the estimator that wants to pick your brain. We are looking for you.**

#### **Do you have:**

- Experience in the automotive glass and flat glass industry (a must!)
- Excellent communication and interpersonal skills
- A friendly and professional demeanor
- The ability to multi-task and prioritize tasks efficiently
- Strong organizational skills and a keen eye for detail
- Proficiency in computer software

#### **In this role, you will:**

- Be the first point of contact for our customers, greeting them with a smile and answering their questions in a professional and courteous manner
- Schedule appointments, handle incoming calls, and process customer requests
- Generate quotes and provide accurate information about our products and services
- Maintain accurate customer records and manage our scheduling system
- Assist with sales and marketing efforts

#### **We offer:**

- A competitive salary and benefits package
- A full time position
- A positive and supportive work environment
- The opportunity to learn and grow in the glass industry

#### **Are you ready to take your career to the next level?**

We are looking for a highly motivated and customer-focused individual to join our team. If you have a passion for the glass industry and enjoy providing exceptional customer service, we encourage you to apply!

**Please submit your resume and cover letter to [Dennis@QualityGlassAlberta.ca](mailto:Dennis@QualityGlassAlberta.ca) or call me at 403-913 4354**