

Position:	Facility Operator I – Building Maintenance
COMPANY:	Town of Blackfalds
LOCATION:	Blackfalds, AB
HOURS:	Full-time; 80 hours bi-weekly
SALARY:	\$30.79 to \$34.53 per hour (CUPE Local 417 Collective Agreement)
REQUIREMENTS:	<ul style="list-style-type: none"> • Grade 12 diploma or equivalent • One (1) to two (2) years of facility or building maintenance experience, preferably in a municipal or public service environment • Mechanical aptitude or experience is considered an asset • Related experience in recreation, arena, or facility environments is an asset • Valid Alberta Class 5 Driver's Licence • Standard First Aid / CPR / AED certification • WHMIS certification or ability to obtain • Satisfactory Criminal Record Check (Vulnerable Sector Check may be required) • Ability to deal with staff and the public in a courteous and professional manner • Strong planning, organizing, and problem solving skills • Effective verbal and written communication skills • Ability to work independently and as part of a team • Strong time management skills and flexibility to adjust between duties • Ability to lift up to 50 lbs and perform physical tasks such as bending, kneeling, standing, walking, and climbing • Work indoors and outdoors in varying weather conditions
DUTIES:	<ul style="list-style-type: none"> • Perform facility maintenance and custodial duties across all Town facilities • Support planned and preventative maintenance activities • Assist in determining staff, equipment, and materials required to complete assigned tasks • Operate a variety of equipment used in facility maintenance • Conduct regular facility inspections and report maintenance concerns • Maintain municipal assets to a high standard of care • Complete hazard assessments and follow all Health and Safety requirements • Work at heights using ladders, rooftops, and aerial lifts as required • Fulfill standby duties in accordance with Town procedures • Perform other related duties as assigned
POSTING DATE:	April 27, 2026
CLOSING DATE:	May 8, 2026
HOW TO APPLY:	Via Town website; https://blackfalds.ca/careers