



EMPLOYMENT OPPORTUNITY

Job Title: Facility Operator 1 – Casual (2 positions)
Department: Community Services (Lacombe Memorial Centre)
CLOSE DATE: Open Until Filled **JOB POSTING #: 2024-10**

The City of Lacombe values its staff and believes that success and satisfaction are based upon quality service. Each employee shares in the overall responsibility for quality service, and contributes a caring attitude and a commitment to excellence.

THE OPPORTUNITY:

We are currently recruiting for two casual Facility Operator 1 for the Lacombe Memorial Centre (LMC). The key responsibilities include maintaining the overall cleanliness and appearance of the LMC in accordance with established standards; performing set up and take downs for a variety of LMC events; regular and routine basic maintenance and other related duties as assigned. This position is primarily based at the Lacombe Memorial Centre but may be scheduled to work at City Hall and the Fire Hall as needed. Additional duties include securing the buildings in accordance with existing policies and procedures, ensuring LMC walkways are clear of snow and debris, and a variety of other tasks.

MINIMUM QUALIFICATIONS, SKILLS AND ABILITIES:

- First Aid certification preferred
- WHMIS
- Previous experience in a custodial/janitorial environment desirable
- Ability to work a variety of hours and weekends (i.e. Saturday 7PM – 3AM)
- Ability to maintain the standards of cleanliness
- Physical ability to perform the duties of the role
- Ability to work alone and with minimal supervision
- Ability to communicate effectively with coworkers, facility users, and members of the public
- Ability to work in various weather conditions as required
- Ability to represent the City and the Department in a professional manner

Salary Range: \$22.14 - \$27.67 per hour depending upon experience.

How to Apply:

Interested candidates please submit a resume quoting Competition **2024-10** to:

People Services, City of Lacombe
5432-56 Avenue, Lacombe, AB T4L 1E9

Or by Email: hr@lacombe.ca

Resumes will be reviewed as they are received. Position will remain open until filled.

*We wish to thank all applicants for their interest and advise only those selected for interview will be contacted.
The City of Lacombe will conduct a police information check and require a Driver Abstract upon hiring.*