

Position:	Parts Room/Tool Crib Attendant
COMPANY:	CBO Earthworks
LOCATION:	Lacombe
HOURS:	Full-time
SALARY:	Not Posted
REQUIREMENTS:	<ul style="list-style-type: none"> • Reliable and punctual, with ability to start at 6:30 am • Organized and practical, with good attention to detail • Comfortable working in a shop/yard environment • Familiar with tools, parts, or equipment is an asset • Valid driver's license and clean driving record preferred • Able to lift and carry common shop items and parts
DUTIES:	<ul style="list-style-type: none"> • Assist crews with morning sign-out of tools and shop supplies • Maintain organization of the parts room and tool crib • Track incoming and outgoing parts, tools, and consumables • Restock commonly used items and flag low inventory • Complete local parts pickups and emergency part runs as required • Support general shop organization and housekeeping • Communicate clearly with shop staff, supervisors, and crews
POSTING DATE:	May 27, 2026
CLOSING DATE:	Open until filled
HOW TO APPLY:	Submit resume In Person or by email to j.harbridge@cboearthworks.ca