

<b>Position:</b>	<b>Assistant Service Manager</b>
<b>COMPANY:</b>	Buist Motor Products Rimbey
<b>LOCATION:</b>	Rimbey
<b>HOURS:</b>	Full-time; Monday – Friday, 8-hour shifts (no weekends)
<b>SALARY:</b>	Competitive Salary and Benefits Package
<b>REQUIREMENTS:</b>	<ul style="list-style-type: none"> <li>• 2+ years of Service Manager/Director experience in a dealership</li> <li>• Strong leadership and communication skills</li> <li>• Proven success in service management</li> <li>• Journeyman Technician Certificate is preferred</li> </ul>
<b>DUTIES:</b>	<ul style="list-style-type: none"> <li>• Oversee service staff, scheduling, and operations</li> <li>• Manage budgets, reports, and performance metrics</li> <li>• Ensure compliance with regulations and warranty policies</li> <li>• Maintain quality repairs and customer satisfaction</li> </ul>
<b>POSTING DATE:</b>	April 2, 2025
<b>CLOSING DATE:</b>	Open until filled
<b>HOW TO APPLY:</b>	Submit resume by e-mail to <a href="mailto:leah@buistmotors.com">leah@buistmotors.com</a>